

LEGAL COMPLIANCE AUDIT

PC / SUB-CONTRACTOR NAME: MEGAPILE
 AUDITEE NAME & TEL NO: GIRLY MAGWAZA 082 617 8991
 AUDITEE E-MAIL ADDRESS: girly@megapile.co.za
 DATE: 16-09-2019
 16.2-NAME & TEL NO: TERRY BOWLEY 072 287 4905
 16.2 E-MAIL ADDRESS: Terry.bowley@megapile.co.za

SITE NAME: COASTLANDS MUSGRAVE
 NAME OF AUDITOR: STANFORD NKUNA
 TEL NO OF AUDITOR: 083 281 3526
 NAME OF VERIFIER (IF REQUIRED):
 TEL NO OF VERIFIER (IF REQUIRED):

TOTAL PERCENTAGE SCORED	92,95%
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1,0	Questions	Yes	No	N/A	Comments	Pts
NOTE: IF DOCUMENTATION IS NOT AVAILABLE IT WILL BE REGARDED AS NOT IN PLACE						
1,1	Is there an amended copy of the OHS Act. G.A.R.4/ Const Reg (5 employees or more)	5			OBTAIN 19TH EDITION	5
1,2	Is the Act available to all Employees G.A.R.4 (5 employees or more) (Proof of Communication)	5			INCLUDED IN INDUCTIONS	5
1,3	Notification of Construction work - Copy available and proof of submission on site C.R.4	5			STAMPED @ DOL 05-09-2019	5
1,4	Is a Mandatory Agreement in place OHS Section 37(2) (If Not, Abandon Audit & Prohibit Work)	5				5
1,5	Number of employees exceed 20 on the site (Committee established) - G.A.R.5			NA	12 EMPLOYEES ON SITE @ TIME OF AUDIT: PC TO SEND STATISTICS	
1,6	Is the Construction Work Permit Number visibly displayed at the Site Entrance (If Applicable) - C.R.3(4)			NA	NOT DISPLAYED AT THE TIME OF AUDIT	
NOTE: ALL APPOINTMENTS OF COMPETENT PERSONS REFERRED TO BY THE ACT MUST BE SUPPORTED WITH PROOF OF COMPETENCY						
2,0	Appointments	Yes	No	N/A	Comments	Pts
2,1	Delegated overall authority in matters pertaining to the Act - 16(2) (Detailed CV available)	5			TERRY BOWLEY APPOINTED	5
2,2	Health & Safety Representatives - Sec 17(1) (more than 20 employees) (Certified Proof of Competency)	5			SAM MTHEMBU APPOINTED	5
2,3	Health & Safety committee nominated / chairman - OHS Section 19(3)			NA		
2,4	Incident Investigator G.A.R.9(2) (Certified Proof of Competency)	5			GIRLY MAGWAZA APPOINTED	5
2,5	Appointment as Principal Contractor C.R.5(1)(k) (If Not, Abandon Audit & Prohibit Work)	5				5
2,6	Appointment of Contractor by Principal Contractor C.R.7(1)(v)(c)			NA		
2,7	Construction Manager C.R.8(1) (Detailed CV to be available)	5			GARETH MASON APPOINTED: CONSTRUCTION MANAGER TO BE FULL TIME ON SITE (CR 8.1)	5
2,8	Assistant Construction Manager C.R.8(2) (Where Applicable) (Detailed CV to be available)			NA		
2,9	Construction Safety Officer C.R.8(5) (Where Applicable) (Certified Proof of Competency)	5				5
2.9.1	CHSO Registered with SACPCMP C.R.8(6)	5				5
2.9.2	Construction Supervisor C.R.8(7) appointed by C.R.8(1) (Certified Proof of Competency)	5			WILSON SENYOLO APPOINTED	5
2.9.3	Subordinate Construction Supervisor C.R.8(8) appointed by OHS Section 16(2) (Certified Proof of Competency)	5			NJABULO MTHETHWA	5
		65	0			65

2,00	Appointments (Continue)	Yes	No	N/A	Comments	Pts
2,10	Construction Site Risk Assessor C.R.9(1) (Certified Proof of Competency)	5			GIRLY MAGWAZA APPOINTED	5
2,11	"Designation", Fall Protection Developer C.R.10(1)(a) (Certified Proof of Competency)	5			GIRLY MAGWAZA APPOINTED	5
2,12	Temporary Works Designer and Supervisor CR 12(1) & C.R.12(2) (Certified Proof of Competency)			NA		
2,13	Excavation supervisor and inspector C.R.13(1) (Detailed CV available)	5			WILSON SENYOLO APPOINTED	5
2,14	Demolition work supervisor C.R.14(1) (Detailed CV available)			NA		
2,15	PR Engineer appointed to conduct structural survey C.R.14(2)			NA		
2,16	PR Engineer appointed to draft Demolition Methodology C.R.14(2)			NA		
2,17	Scaffold supervisor (for all scaffolding work operations) C.R.16(1) (Certified)			NA		
2,18	Suspended platform supervisor C.R.17(1) (Proof of Training)			NA		
2,19	Material hoist inspector C.R.19(8)(a) (Proof of Training)			NA		
2,20	Bulk Mixing Plant Supervisor C.R.20(1) (Proof of Training)			NA		
2,21	Explosive Actuated Fastening Device inspector C.R.21(2)(b) (Proof of Training)			NA		
2,22	Explosive Actuated Fastening Device accessories issuer C.R.21(2)(g)(i) (Proof of Training)			NA		
2,23	Construction vehicle and mobile plant inspector C.R.23(1)(k) (Proof of Competency)	5				5
2,24	Temporary electrical installation controller C.R.24(e) (Proof of Competency)			NA		
2,25	Stacking and storage supervisor C.R.28(a)	5			WILSON SENYOLO APPOINTED	5
2,26	Fire equipment inspector C.R.29(h) (Proof of Competency)	5			SAM MTHEMBU APPOINTED	5
2,27	Supervisor of machinery / The registered person G.M.R.2(2) (Proof of Competency)			NA		
2,28	Emergency Evacuation Co-Ordinator (Proof of Training)	5			WILSON SENYOLO	5
2,29	Fire Marshall (Proof of Training)			NA		
2,30	Hazardous Chemical Substance Supervisor (Proof of Competency)	5			SAM MTHEMBU APPOINTED	5
2,31	Safety Harness Inspector (Proof of Training)			NA		
2,32	Scaffold Erectors C.R. 16 & SANS 10085/1 (Proof of Competency)			NA		
2,33	Scaffold Inspector/s C.R. 16 & SANS 10085/1 (Proof of Competency)			NA		
2,34	Construction vehicle and mobile plant operator (Proof of Competency & Medical)	5			3 X APPOINTEES	5

3,0	Registers / Checklists	Yes	No	N/A	Comments	Pts
3,1	Minor injury dressing register available (first aid cases)	5				5
3,2	First aid equipment checklist available & up to date (Min Contents) G.S.R 3(3)(a)	5				5
3,3	Portable ladder checklist available and up to date for all ladders			NA		
3,4	Safety harness checklist available and up to date for all safety harnesses			NA		
3,5	Scaffold checklist available and up to date for all scaffolds build			NA		
3,6	Excavation checklist available for all and up to date			NA		
3,7	Explosive Actuated Fastening Device Register Available			NA		
3,8	Explosive Actuated Fastening Device checklist available and up to date (for All)			NA		
3,9	Explosive Actuated Fastening Device cartridge issued and returned register available & up to date			NA		
3,10	Are all daily pre-shift checks for motorized equipment done & signed off by Operator & mechanic and findings recorded			NA		
3,11	Fire prevention equipment checklist available and up to date	5				5
3,12	Gas cutting / welding equipment checklist available and up to date			NA		
3,13	Lifting machinery checklist available and up to date			NA		
3,14	Lifting machinery certificates available (rope & load test)			NA		
3,15	Lifting machinery logbook available and up to date			NA		
3,16	Lifting tackle checklist available and up to date (for All)			NA		
3,17	Portable electrical equipment checklist available and to date (extensions included)	5				5
3,18	All earth leakage tested monthly and checklist available and up to date (SABS 0142-1)			NA		
3,19	All power sources protected by an earth leakage (SABS 0142-1)			NA		
3,20	Pneumatic tool register available			NA		
3,21	Pressure equipment register available and up to date			NA		
3,22	Pressure equipment test certificate available			NA		
3,23	Is there an up to date record kept of P.P.E. issued and signed for by employees	5				5
3,24	Hand tool Checklist	5				5
3,25	PPE issued as Identified on the Risk Assessments	5				5

4,0	Health & Safety Organisation	Yes	No	N/A	Comments	Pts
4,1	Health and Safety plan approved by client C.R.7(2)(a)	5				5
4,2	Copy of principal contractor and contractors health and safety plan available C.R.7(1)	5				5
4,3	Have you provided your contractors with the clients Health and Safety specification C.R.7(1)(c)1 (Proof)	5			SPEC SENT TO PRINCIPAL CONTRACTOR	5
4,4	Organograms available (Organograms in accordance with all appointments)	5				5
4,5	Does the principal contractor audit the contractors at least once a month C.R.7(1)(vii)			NA		
4,6	Health & Safety representative monthly reports available			NA		
4,7	Are the representatives nominated and elected by workers (Proof)			NA		
4,8	Is the ratio correct (1 rep. for 19 - 50 then 1 additional rep. for every 50 employees)	5				5
4,9	Safety Representative's present with audit inspections	5				5
4,10	Health and Safety committee established? OHS Section 19(1)			NA		
4,11	Internal Health and Safety committee meeting held / minutes available and signed by 16.2 appointee. Are records kept for three years G.A.R.5			NA		
4,12	Evaluating the employees physical and psychological fitness necessary to operate Construction Vehicles, Mobile Plant (C.R.21) and records thereof (Validity Period Determined by the Health Practitioner)	5				5
4,13	Fall protection plan implemented C.R.10(1)(b)	5				5
4,14	Fall protection plan maintained C.R.10(1)(b)	5				5
4,15	Disciplinary action taken to ensure adherence to fall protection plan C.R.10(1)(c)			NA		
4,16	Evaluating the employees physical and psychological fitness necessary to work C.R.10(2)(b); C.R.7(1)(g) and records thereof (Validity Period Determined by the Health Practitioner)	5				5
4,17	Program of training employees working from elevated positions and records thereof (records available) C.R.10(2)(c) (Accredited Training)			NA		
4,18	Are all 8 (1) appointees in possession of the latest updated version of the fall protection plan C.R.10(3)			NA		
4,19	Rescue Plan in place and Employees trained on plan and competent to conduct rescue's	5			ENSURE TRAINING IS DONE FOR RESCUERS	5
4,20	All openings in floors, edges, slabs, hatchways and stairways adequately guarded, fenced or barricaded or similar means are used to safeguard any person from falling through C.R.10(4)(a)			NA		
4,21	Are all fall prevention and fall protection equipment suitable and of sufficient strength C.R.10(4)(d)(i)			NA		
4,22	Additional requirements need to be indicated in the fall protection plan where roof work is being performed on a construction site C.R.10(5)			NA		

4,0	Health & Safety Organisation	Yes	No	N/A	Comments	Pts
4.22.1	Roof work is properly planned C.R.10(5)(a)			NA		
4.22.2	Roof erectors are competent C.R.10(5)(b) (Proof of Competency)			NA		
4.22.3	No employees permitted to work on roofs during inclement weather or weather conditions that holds hazard to employees health and safety C.R.10(5)(c)			NA		
4.22.4	Roof work C.R. 10(5)(d-g) Prominent warning notices are placed at all covers to openings that cannot sustain applicable weight			NA		
4.22.5	Areas mentioned in (d) barricaded to prevent persons from entering			NA		
4.22.6	Suitable and sufficient platforms, coverings are provided to be used in such a manner that the weight of persons passing across or working on or from fragile material is supported			NA		
4.22.7	Sufficient guard rails or barriers and toe boards to prevent the fall of any person, material or equipment			NA		
4,23	Chemical substance alphabetical list available	5				5
4,24	Chemical substance data sheet(s) available - MSDS	5				5
4,25	Planned job observation available	5			CONSTRUCTION SUPERVISORS TO PARTICIPATE	5
4,26	Daily DSTI's completed by Supervisors/ Construction Manager and communicated to workers	5			DONE DAILY BY PRINCIPAL CONTRACTOR	5
4,27	Toolbox talks available with employees signatures and minutes talk	5				5
4,28	W C A Registration number (letter of good standing) (Reflects correct and applicable nature of work)	5				5
4,29	Do you keep a record in the form of Annexure 1 for Sec 24 incidents and have they all been investigated G.A.R.9 (WCL Forms Available)			NA	TEMPLATE ON FILE: NO INCIDENTS TO DATE	
4,30	Sheltered eating area large enough for all workers		0		UNDER CONSTRUCTION	5
4,31	Showers at least 1 for every 15 workers			NA		
4,32	Sanitary facilities at least 1 for every 30 workers	5			CURRENTLY USING MUSGRAVE HOTEL FACILITIES, ORDER PLACED	5
4,33	Changing facilities for each gender	2,5			MUST COMPLY TO FACILITIES REGULATIONS	5
4,34	Is there a written lock-out procedure available (Electrical)			NA		
4,35	Safety file available with all documentation required in terms of provisions of the Act and C.R.7(1)(b)		0		ADD ALL DOCUMENTS AS REQUIRED BY THE OHS ACT	5
4,36	Emergency Evacuation Plan available & communicated to all Employees	5			MUST COMPLY WITH EXISTING HOTEL EMERGENCY PROCEDURES (REQUEST COPY)	5
4,37	Continuous Training Matrix available detailing H & S Training delivered to all Employees	5				5
4,38	Contractor's Scope of Work to be defined and available in the H & S File	5				5
4,39	Is there a written mechanical lock out procedure available	5			DONE, COMMUNICATED	5

4,0	Health & Safety Organisation	Yes	No	N/A	Comments	Pts
4,39	Intoxication. Does the employer have a procedure in place preventing any person who appears to be under the influence of alcohol or drugs to enter or remain on his premises G.S.R.2(A)	5				5
4,40	Lighting in the building (eating areas, work areas) adequate E.R.3			NA		
4,41	Facilities (toilets, urinals and showers) kept in a clean and hygienic condition/ checks done/ auctioned and kept on record.	5				5
4,42	Hand wash facilities provided at toilets and eating areas			NA	*	
4,43	Are conditions layed down under which a person may enter your workplace G.S.R.2(C)		0		UNCONTROLLED ACCESS WITH NO SIGNAGE AT HOTEL SIDE.	5
4,44	Hearing protection being used in areas where noise level exceeds 85 dB	5			PPE PROVIDED ACCORDINGLY	5
4,45	All employees trained in the use of the available fire extinguishers (Proof of Training)			NA		
4,46	Are first aid boxes allocated to qualified first aiders	5				5
4,47	Is the first aid ratio correct (1 for 10 to 50 then 1 additional for every 50 employees) G.S.R.3(4)	5				5
4,48	Is there an eye wash fountain/eyewash kit , should it be necessary G.S.R.3(8)	5				5
4,49	Are the employees trained in the use of the eye wash fountain/eyewash kit G.S.R.3(8) (If Necessary)		0		TRAINING TO BE DONE	5
4,50	Records kept of all minor injuries (first aid cases) on dressing register			NA		
4,51	Are all injuries investigated and recorded - Annexure 1 Completed (WCL Form)			NA		
4,52	Are all injuries reported to the Health and Safety department			NA		
4,53	Are all method statements available - Detailed Method of work	5				5
4,54	Contractor's Project Baseline HIRA available and approved			NA	CLIENT & PC BASELINE TO BE KEPT ON SITE FILE.	
4,55	Are all risk assessments available C.R.9	5				5
4,56	Are all risk assessments communicated to employees involved in task (Proof of Communication)	5				5
4,57	Are all written safe work procedures available	5				5
4,58	Piling Rig Operator appointed (Proof of Competency)	5				5
4,59	All Employees inducted (Proof of Induction and Copies of ID's)	5				5
4,60	All Cranes fitted with a load limiter D.M.R 18(9)			NA		
4,61	Provision made for site visitor's inductions	5				5
4,62	Is a Risk Assessment review plan available?	5				5

5,0	Field Execution	Yes	No	N/A	Comments	Pts
5,1	Are all elevated height work preformed from a position as if working from a ladder of scaffold C.R.10(4)(b)			NA		
5,2	Are notices posted in conspicuous place at openings through which a person could fall C.R.10(4)(c)			NA		
5,3	Do you conduct your business in such a manner so that you do not expose another person to the hazards associated with your activities OHS Section 9	5			CONSTRUCTION SITE FULLY HOARDED; ADDITIONAL SIGNAGE REQUIRED	5
5,4	All grinding machines clearly & conspicuously marked with rated speed D.M.R.8			NA		
5,5	Are all lifting machinery clearly marked with maximum mass load D.M.R.18			NA		
5,6	Are all gas cylinders secured in vertical position			NA		
5,7	Are all operators of gas cutting and welding issued with appropriate PPE G.S.R.9			NA		
5,8	Are all operators of welding and gas cutting equipment trained in the safe use thereof? G.S.R.9			NA		
5,9	Are flashback arrestors fitted on both the bottles and the torch?			NA		
5,10	Storage facilities for chemicals / adequate		0		REFER TO CR 29 & HCSR 14	5
5,11	All explosive actuated Fastening device operators provided with PPE D.M.R.21 (a)			NA		
5,12	All explosive actuated fastening device operators making use of PPE D.M.R.21 (a)			NA		
5,13	Cartridges for explosive power tools properly stored			NA		
5,14	Emergency telephone numbers displayed	5				5
5,15	First aiders in charge of box indicated by signage (person in charge of first aid) G.S.R.3(6)			NA		
5,16	First aid box location indicated (signage) G.S.R.3(6)	5				5
5,17	Are all electrical contractors registered with the Department of Labour E.I.R. 6			NA		
5,18	Emergency assembly points indicated by signage	5				5
5,19	Emergency Evacuation Plan communicated to all employees	5			REVISION DUE	5
5,20	Emergency Evacuation Plan indicate key personnel contact details	5				5

6,0	Contractor / Employer Responsibility	Yes	No	N/A	Comments	Pts
6,1	Ensure that all Ladders comply to G.S.R.13(a)	5				5
6,2	Ensure that all precautionary methods are in place in excavations as per G.S.R.5(1) in compliance to C.R.13(2)(j)			NA		
6,3	Are warning signs positioned next to excavations as per C.R.13(2)			NA		
6,4	Proof of Permission given in writing to commence excavation C.R.13(2)(ii)(aa)			NA		
6,5	Inspection of Excavations and registers C.R.13(2)(h)(i)(iii)(iv)(v)			NA		
6,6	Letter of auth and certification to operate construction vehicle & mobile plants: C.R.23(1)(d)(1)			NA		
6,7	Lifting machinery inspector D.M.R.18(5)			NA		
6,8	Lifting tackle inspector D.M.R.18(10)(e)			NA		
6,9	Lifting machinery operator D.M.R.18(11)			NA		
6,10	Accredited person - master / installation electrician E.I.R.11			NA		
6,11	Portable electrical inspector E.M.R.10(4)			NA		

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92,95%